

volunteer expectations

Habitat for Humanity Greater Orlando & Osceola County works hard to create an environment that supports the diversity of all people. Habitat Orlando & Osceola recognizes that people work best when they know what is expected of them and, in turn, Habitat Orlando & Osceola expects volunteers to conduct themselves in a way that will protect the interests and safety of all Habitat staff, partner families, and volunteers.

complete waivers: All volunteers must complete and turn in a <u>liability waiver</u> annually; this form must be completed and submitted prior to performing any volunteer work.

age restrictions: All volunteers must be 16 years of age or older to be on a Habitat Orlando & Osceola build site. For every five (5) youth, there must be one (1) accompanying adult. Volunteers under the age of 18 are restricted to certain construction activities.

proper attire: Construction volunteers must wear clothes and shoes that they don't mind getting dirty and possibly painted. T-shirts or tank tops are fine, and please wear long pants or shorts of modest length. Volunteers not dressed properly may be asked to leave.

• Flat, hard-soled, closed-toe shoes are required for all construction volunteers (construction boots and sneakers are highly recommended - please do not wear heels, clogs, heeled boots, Crocs, or dress shoes). Volunteers not wearing the proper footwear will be asked to change into appropriate footwear or leave the build site.

punctuality & presence: All volunteers must arrive on time and be ready to work on their scheduled build day or volunteer opportunity. Please inform Habitat staff in advance if you need to leave a volunteer shift early.

safety: Safety is of the utmost importance while volunteering at one of our build sites and/or in our office, so instructions given by the Habitat Orlando & Osceola staff and Crew Leaders regarding safety must be followed or you may be asked to leave the site.

alcohol, drug, & weapon-free environment: The possession of alcohol, drugs, or weapons is strictly prohibited on Habitat Orlando & Osceola property and volunteer sites. Volunteer sites are smoke-free environments.

courteous and respectful: Volunteers must remain respectful, courteous, and professional at all times when interacting with Habitat Orlando & Osceola staff, fellow volunteers, partner families, and the public.

Individuals failing to meet the volunteer expectations outlined above may be asked to leave the volunteer site and/or to no longer volunteer with Habitat Orlando & Osceola.