

October 25, 2023

Orange County Housing & Community Development  
Attn: Damaris Aberasturia  
Via: Email

Re: Bid Selection for RFP- OCROOF# 2023: Orange County Roof Repair Program

Damaris,

Please find a summary of the responses to RFP-OCROOF# 2023 and recommended award.

The scope of the above referenced RFP included residential roof replacement for at least 40 roofs in Orange County during the FY22/23 grant period.

The RFP was noticed via mass mail to area roofers on September 22, 2023, as well as via advertisement in the Orlando Sentinel on September 22, September 29, October 6 and October 13, 2023 with bid responses due on October 18, 2023, at 3:00PM. An optional pre-bid meeting was conducted on October 11, 2023 at 11:00 am with one potential bidder in attendance. An addendum including minutes from the pre-bid meeting and updated Bid Offer sheet was issued on October 12, 2023 and posted to Habitat's bid page at [www.habitorlando.org/bids](http://www.habitorlando.org/bids). Habitat received four (4) sealed bid responses from those roofing contractors listed below.

Bidding Company
Central Florida Equity Builders
Reliant Roofers
Distinctive Construction Multiservices
Rogers Roofing

It should be noted that the bid submitted by Roger's Roofing did not include the updated bid offer page included in Addendum one, nor did it include the other bid forms in Exhibit B required and was therefore deemed non-responsive.

The selection committee met on October 24, 2023 and determined that Central Florida Equity Builders was the lowest responsive bidder, recommending that they be awarded the contract. Please find bid tally form attached for a summary of the selection committee's findings. A copy of the submitted bids has also been provided via email.

Please do not hesitate to contact me should you have any questions or concerns.

Sincerely,



Lucie Ghioto, AICP  
Growth Management Officer